

**FLEMINGTON-RARITAN REGIONAL BOARD OF EDUCATION**

**February 22, 2016**

**EXECUTIVE SESSION – 6:30 P.M. – J.P. CASE ROOM D-111**

**REGULAR MEETING – 7:00 P.M. – J.P. CASE ROOM B-132**

- I. Call to Order by the Board President
- II. Sunshine Law – Be advised that this meeting is being held in accordance with the Open Public Meetings Act, Chapter 231 P.L. 1975 (Sunshine Law) and that adequate notice of the date, time and agenda has been sent to the Hunterdon County Democrat and The Courier-News, and has been posted and filed with the Flemington Borough Clerk and the Raritan Township Clerk.
- III. Roll Call
- IV. Sunshine Resolution

Be It Resolved, by the Flemington-Raritan Regional Board of Education that it does hereby determine that it is necessary to meet in executive session to discuss the matters stipulated, in conformance with the Open Public Meetings Act, Chapter 231 P.L. 1975.

Personnel/Litigation

The matters discussed will be made public when confidentiality is no longer required and formal action pursuant to said discussion shall take place only at a meeting to which the public has been invited.

- V. Pledge of Allegiance
- VI. District Mission Statement  

The Flemington-Raritan Regional Schools provides our students with an exceptional education, empowering them to become problem solvers, collaborators and critical thinkers. The district creates a culture in which students act responsibly and communicate effectively in preparing to become productive citizens in a changing, global society. It is the expectation of the Flemington-Raritan Regional School District that all pupils achieve the New Jersey Core Curriculum Content Standards at all grade levels.
- VII. Approval of Minutes – Executive Session – February 8, 2016  
Regular Meeting – February 8, 2016

- VIII. Citizens Address the Board  

This is the portion of our meeting reserved for public comment pursuant to N.J.S.A. 10:4-12(a), the Open Public Meetings Act. Members of the public are invited to address the Board according to the Board's policy and bylaws. Please be aware that this portion is your opportunity to comment, and is not a forum for the Board to respond to your comments. However, the Board will certainly give all comments appropriate consideration.

- IX. Superintendent's Report
- X. Reports of the Secretary and Treasurer of School Monies
- XI. Report of the Standing Committees and Appointments

**A. PERSONNEL – Eric Liszt, Chairperson – March 10, 2016**

**THE SUPERINTENDENT OF SCHOOLS RECOMMENDS THE FOLLOWING RESOLUTIONS FOR APPROVAL:**

**Certified Staff – Appointments, Resignations & Leaves of Absence**

1. Approval for Robert **Jones**, Grade 3 Teacher, Robert Hunter School, to take a medical leave from February 22, 2016 through June 30, 2016.
2. Approval to employ the following leave replacement for the 2015-2016 school year. This candidate will be highly-qualified for this position. Fingerprinting and health exam required.

| Item | Last Name | First Name | Position/<br>Replacing/Loc. | Dates                              | Salary/Degree/Step | Certification/College                                 |
|------|-----------|------------|-----------------------------|------------------------------------|--------------------|---|
| a.   | Carr      | Cathy      | Grade 3/Robert Jones/RH     | February 23, 2016-<br>May 24, 2016 | Sub Per Diem       | CEAS Elementary K-6-<br>Pending/University of Phoenix |
|      |           |            |                             | May 25, 2016-<br>June 30, 2016     | \$53,005/MA/1      |   |

3. Approval to amend the motion of January 27, 2016:

to employ the following staff members to take a maternity leave as follows:

| Item | Last Name | First Name | Loc. | Grade        | Leave                | Anticipated Date(s)                |
|------|-----------|------------|------|--------------|----------------------|------------------------------------|
| b.   | Campbell  | Kristen    | JPC  | Grade 7 Math | Disability Leave     | November 26, 2015-January 14, 2016 |
|      |           |            |      |              | Family Leave/NJ Paid | January 15, 2016-April 21, 2016    |
|      |           |            |      |              | Childcare Leave      | April 22, 2016-April 29, 2016      |

to read:

| Item | Last Name | First Name | Loc. | Grade        | Leave                | Anticipated Date(s)                 |
|------|-----------|------------|------|--------------|----------------------|-------------------------------------|
| b.   | Campbell  | Kristen    | JPC  | Grade 7 Math | Disability Leave     | November 26, 2015-January 14, 2016  |
|      |           |            |      |              | Family Leave/NJ Paid | January 15, 2016-April 21, 2016     |
|      |           |            |      |              | Childcare Leave      | April 22, 2016- <b>May 30, 2016</b> |

4. Approval to amend the motion of October 12, 2015:

to employ the following leave replacements for the 2015-2016 school year. These candidates are highly-qualified for these positions. Fingerprinting and health exam required.

| Item | Last Name | First Name | Position/<br>Replacing/Loc.       | Dates                                   | Salary/Degree/Step | Certification/College                                       |
|------|-----------|------------|-----------------------------------|---|--------------------|---|
| a.   | Axmann    | Scott      | Grade 7 Math/Kristen Campbell/JPC | November 23, 2015-<br>December 22, 2015 | Sub Per Diem       | Elementary School K-8,<br>Teacher of Social Studies/Rutgers |
|      |           |            |                                   | December 23, 2015-<br>May 6, 2016       | \$53,005/MA/1      |   |

to read:

| Item | Last Name | First Name | Position/<br>Replacing/Loc.       | Dates                                     | Salary/Degree/Step | Certification/College                                       |
|------|-----------|------------|-----------------------------------|---|--------------------|---|
| a.   | Axmann    | Scott      | Grade 7 Math/Kristen Campbell/JPC | November 23, 2015-<br>December 22, 2015   | Sub Per Diem       | Elementary School K-8,<br>Teacher of Social Studies/Rutgers |
|      |           |            |                                   | December 23, 2015-<br><b>June 2, 2016</b> | \$53,005/MA/1      |   |

#### **Non-Certified Staff – Appointments, Resignations & Leaves of Absence**

5. Approval to amend the motion of January 27, 2016:

for Laura Zacek, Cafeteria Aide at Francis A. Desmares School, to take a Federal Family Leave/NJ Paid Leave from January 19, 2016, through February 16, 2016.

to read:

for Laura Zacek, Cafeteria Aide at Francis A. Desmares School, to take a Federal Family Leave/NJ Paid Leave from January 19, 2016, through **February 29, 2016**.

**All Staff – Additional Compensation**

6. Approval to employ the following staff members for additional compensation during the 2015-2016 school year.

| Item | Last Name  | First Name | Loc. | Purpose   | Max. # of Hours | Rate/Stipend |
|------|------------|------------|------|---|-----------------|--------------|
| 1.   | Perkins    | Madison    | RFIS | Trash to Treasures Club Advisor                 | 7.5/hrs.        | \$30.62/hr.  |
| 2.   | Smith      | Robin      | RFIS | Solar Sprint Car Club Advisor                   | 7.5/hrs.        | \$30.62/hr.  |
| 3.   | Hamed      | Hanan      | RFIS | CPR-Cafeteria Aide                              | 3/hrs.          | Hourly       |
| 4.   | Parmar     | Sureka     | RFIS | CPR-Cafeteria Aide                              | 3/hrs.          | Hourly       |
| 5.   | Boelhouwer | Peter      | JPC  | Coach – Varsity Baseball                        | 132/hrs.        | \$30.62/hr.  |
| 6.   | Kosensky   | Matthew    | JPC  | Coach – JV Baseball                             | 108/hrs.        | \$30.62/hr.  |
| 7.   | McEnroe    | Vincent    | JPC  | Coach – Varsity Girls Lacrosse                  | 132/hrs.        | \$30.62/hr.  |
| 8.   | Santagata  | Michael    | JPC  | Coach – JV Boys Lacrosse                        | 108/hrs.        | \$30.62/hr.  |
| 9.   | Scheffels  | Kathryn    | JPC  | Coach – Varsity Softball                        | 132/hrs.        | \$30.62/hr.  |
| 10.  | Shirvanian | Daniel     | JPC  | Coach – JV Softball                             | 108/hrs.        | \$30.62/hr.  |
| 11.  | Tamburino  | Megan      | JPC  | Coach – JV Girls Lacrosse                       | 108/hrs.        | \$30.62/hr.  |
| 12.  | Chalikis   | Thea       | JPC  | Lunch Duty-Every Other Day<br>2/9/16-June 2016  | 41 days         | \$723.12     |
| 13.  | Schorr     | Jackie     | JPC  | Lunch Duty-Every Other Day<br>2/10/16-June 2016 | 43 days         | \$758.39     |

7. Approval to amend the motion of August 31, 2015:

| Item | Last Name | First Name | Loc. | Purpose  | Max. # of Hours | Rate       |
|------|-----------|------------|------|--|-----------------|------------|
| 96.  | Schorr    | Jackie     | JPC  | Lunch Duty-Every Day September 1, 2015-<br>June 2016 | 180 days        | \$3,174.66 |

to read:

| Item | Last Name | First Name | Loc | Purpose   | Max. # of Hours | Rate              |
|------|-----------|------------|-----|---|-----------------|-------------------|
| 96.  | Schorr    | Jackie     | JPC | <b>Lunch Duty-Every Day September 1, 2015-<br/>February 8, 2016</b> | <b>96 days</b>  | <b>\$1,693.15</b> |

**Substitutes**

8. Approval to employ the following applicant(s) as a Substitute(s) for the 2015-2016 school year pending fingerprinting:

| Item | Last Name | First Name |
|------|-----------|------------|
| 1.   | Goodwin   | Jordan     |
| 2.   | Fulton    | Lisa       |
| 3.   | Chambers  | Diane      |

**Field Placements**

9. Approval for the following students to complete their practicum from February 23, 2016 through March 24, 2016. The students will meet four mornings a week.

| Item | Last Name | First Name | Location         | College/University |
|------|-----------|------------|------------------|--------------------|
| 1.   | Carroll   | Rebecca    | J.P. Case Middle | Rider University   |
| 2.   | Smalling  | Tyler      | J.P. Case Middle | Rider University   |

10. Approval for the following student to complete fieldwork observation requirements for a graduate degree in occupational therapy between February 23, 2016 and March 2016, for a maximum of 48 hours.

| Item | Last Name         | First Name | Location    | College/University |
|------|-------------------|------------|-------------|--------------------|
| 1.   | Menza-Bogdanovich | Gerardina  | Copper Hill | Misericordia       |

11. Approval for the following student to observe special education classes on February 23, 2016 for a maximum of one day.

| Item | Last Name | First Name | Location    | College/University |
|------|-----------|------------|-------------|--------------------|
| 1.   | Honchar   | Amy        | Copper Hill | Rider University   |

12. Approval to amend the motion of December 14, 2015:

for the following Nursing Students to complete their field placements as follows during the 2015-2016 school year, pending fingerprints:

| Item | Last Name | First Name | College/University | # of Field Placements | Location | Dates       |
|------|-----------|------------|--------------------|-----------------------|----------|-------------|
| 2.   | Guistwite | Adrienne   | New Jersey City    | 28 days               | BS/JPC   | January-May |

to read:

| Item | Last Name | First Name | College/University | # of Days for the Field Placements | Location    | Dates       |
|------|-----------|------------|--------------------|------------------------------------|-------------|-------------|
| 2.   | Guistwite | Adrienne   | New Jersey City    | 28 days                            | BS/JPC/RFIS | January-May |

**B. CURRICULUM, PROFESSIONAL DEVELOPMENT, ASSESSMENT, TECHNOLOGY, AND GRANTS – Anna Fallon, Chairperson, Next Meeting – March 9, 2016**

1. Approval to employ the following consultant during the 2015-2016 school year.

| Item | Consultant            | Purpose          | Number of Days | Max. Fee per Day |
|------|-----------------------|------------------|----------------|------------------|
| 1.   | Gravity Goldberg, LLC | Readers Workshop | 2              | \$3,000          |

2. Approval to employ the following staff member, or their alternates, for additional compensation during the 2015- 2016 school year. If alternates are necessary, their employment will be confirmed as replacements at no additional cost.

| Item | Last Name      | First Name | Loc. | Purpose                    | Max. # of Hours | Rate        |
|------|----------------|------------|------|----------------------------|-----------------|-------------|
| 1.   | Goldman-Botwin | Jill       | FAD  | Health Curriculum Revision | 3 hrs.          | \$33.78/hr. |

3. Approval to employ the following staff member, or their alternates, for additional compensation during the 2015- 2016 school year to be funded from the NCLB grant. If alternates are necessary, their employment will be confirmed as replacements at no additional cost.

| Item | Last Name | First Name | Loc. | Purpose                   | Account #                | Max. # of Hours | Rate        |
|------|-----------|------------|------|---------------------------|--------------------------|-----------------|-------------|
| 1.   | Quinn     | Jamie      | RH   | RH Literacy Learning Club | 20-232-100-100-000-03-16 | 54 shared hrs.  | \$30.62/hr. |

4. Approval to accept the following curriculum, professional development and/or technology-related donations.

| Item | Donation                            | Value   | Location | Funding Source                             |
|------|-------------------------------------|---------|----------|--|
| 1.   | Character Education T-shirts        | \$750   | JPC      | Rutgers University                         |
| 2.   | It's All in a Drop Assembly         | \$1,175 | CH       | Raritan Township Clean Community Coalition |
| 3.   | Dancing with the Honeybees Assembly | \$920   | RH       | PTO  |

- Approval of the following travel expenditures for staff members or their designated alternate to attend professional development conferences/workshops. This travel is deemed educationally necessary and fiscally prudent and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and professional development plans.

| Item   | Last Name   | First Name | Workshop/ Conference                                      | Dates           | Includes (see below) | Max. Amount |
|--|-------------|------------|---|-----------------|----------------------|-------------|
| 1.   | Judson      | Tommie Lou | NJSSNA Spring Conference, Iselin, NJ                      | April 9, 2016   | R                    | \$210       |
| 2.   | Slomczewski | Greg       | Judy Freeman's Winners! Workshop, Somerset, NJ            | May 18, 2016    | R,M                  | \$220       |
| 3.   | Mulligan    | David      | Managing Turfgrass and Landscape Weeds, New Brunswick, NJ | March 7-8, 2016 | R                    | \$395       |
| <b>R = Registration Fee; M = Mileage; L = Lodging; F = Food; O = Other</b> |             |            |   |                 |                      |             |

- Approval to accept 2015-2016 No Child Left Behind Grant (ESEA) Amendment funds as indicated below:

| NCLB Title              | Description   | 2015-2016        |
|-------------------------|---|------------------|
| <b>Title I, Part A</b>  | Improving Basic Programs Operated by Local Education Agencies | \$101,558        |
| <b>Title II, Part A</b> | Teacher and Principal Training and Recruiting Fund            | \$89,970         |
| <b>Title III</b>        | English Language Acquisition and Language Enhancement         | \$37,350         |
| <b>Total</b>            |   | <b>\$228,878</b> |

- Approval to amend Curriculum item #9 from the September 21, 2015 regular meeting to increase the amount of 2015-2016 salaries to be paid using the NCLB/Title I grant:

| Item | Last Name | First Name | Position            | Full Salary | NCLB Salary | % from NCLB |
|------|-----------|------------|---------------------|-------------|-------------|-------------|
| 1.   | Ashey     | Elizabeth  | Literacy Coach (.5) | \$41,592.50 | \$18,810.84 | 45.2%       |
| 2.   | Barragan  | Kathleen   | Literacy Coach      | \$63,610.00 | \$28,476.18 | 44.8%       |

to read:

| Item | Last Name | First Name | Position            | Account #                       | Full Salary | NCLB Salary        | % from NCLB  |
|------|-----------|------------|---------------------|---------------------------------|-------------|--------------------|--------------|
| 1.   | Ashey     | Elizabeth  | Literacy Coach (.5) | <b>20-232-100-100-000-03-16</b> | \$41,592.50 | <b>\$25,787.00</b> | <b>62.0%</b> |
| 2.   | Barragan  | Kathleen   | Literacy Coach      | <b>20-232-100-100-000-05-16</b> | \$63,610.00 | <b>\$34,717.55</b> | <b>54.6%</b> |

**C. FACILITIES/OPERATIONS - Sandra Borucki, Chairperson, Next Meeting – March 8, 2016**

- Approval to award Hahr Construction, the successful bidder for security improvements, as outlined on the attached resolution.

**D. TRANSPORTATION – Laurie Markowski, Chairperson, Next Meeting – March 9, 2016**

**E. FINANCE - Bruce Davidson, Chairperson, Next Meeting – March 16, 2016**

- Approval of the attached transfer list from January 19, 2016 to February 15, 2016.
- Approval of the attached bill list for the month of February totaling \$1,938,107.78.

**F. POLICY DEVELOPMENT – Marianne Kenny, Chairperson, Next Meeting – March 15, 2016**

- Approval of a second reading and adoption of the following new policies and regulations, as attached:
  - 5337 P - Service Animals
  - 3224 P&R - Evaluation of Principals, Vice Principals, and Assistant Principals (M)

**G. MISCELLANEOUS/RELATED SERVICES – Michael Stager, Chairperson (Special Services),  
Next Meeting – April 14, 2016**

**Information**

1. Harassment, Intimidation & Bullying Investigations for the 2015-2016 school year:

| School              | Date of Incident                             | Report # | Classified HIB (Y/N) | Additional Action Taken              |
|---------------------|--|----------|----------------------|--------------------------------------|
| Robert Hunter       | Ongoing<br>Date of Initial Referral: 1/22/16 | 2        | No                   | None                                 |
| Barley Sheaf        | February 15, 2016                            | 2        | No                   | Remedial measures outlined in report |
| Francis A. Desmares | January 20, 2016                             | 5        | No                   | Remedial measures outlined in report |

**Action Items**

1. Approval to contract with Eden Autism Services to provide behavioral consultation services for the remainder of the 2015-2016 school year at an hourly rate of \$75 for up to 408 hours, as attached.
2. Approval to employ Jean Lazauskas as a translator for the 2015-2016 school year at an hourly rate of \$30.62 for a maximum of 100 shared hours.
3. Approval for student #2536453798 to attend Woods Services, Inc. for the remainder of the 2015-2016 school year at a per diem rate of \$316.32.

XII. Correspondence

XIII. Old Business

XIV. New Business

XV. Citizens Address the Board

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XVI. Sunshine Resolution

Be It Resolved, by the Flemington-Raritan Regional Board of Education that it does hereby determine that it is necessary to meet in executive session to discuss the matters stipulated, in conformance with the Open Public Meetings Act, Chapter 231 P.L. 1975.

The matters discussed will be made public when confidentiality is no longer required and formal action pursuant to said discussion shall take place only at a meeting to which the public has been invited.

XVII. Adjourn

2016 Board Meetings

March 7 – Francis A. Desmares School Showcase

March 21 – Robert Hunter School Showcase

April 11 – Copper Hill School Showcase

April 25 – Educators of the Year Recognitions

May 9- Reorganization of the District/Work Session/Regular Meeting & 23

June 13 & 27

July 18

August 22

September 12 & 26

October 10 & 24

November 14 & 28

December 12